

**Performa for Research Incentive for publishing paper in**

**SCOPUS/ WOS/ PUBMED/ UGC CARE / ABDC / NAAS indexed journals**

**(Handwritten Form will not be accepted)**

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** | **Title of the Paper** | **:** |  |
| **2.** | **Name of the Journal** | **:** |  |
| **3.** | **ISSN No.** | **:** |  |
| **4.** | **Publication Date** | **:** |  |
| **5.** | **Indexing** | **:** | [ ] Scopus [ ] WoS [ ] PubMed [ ] UGC-Care\*[ ] ABDC [ ] NAAS [ ] In-House  |
| **6.** | **Quartile** | **:** | [ ] Q1 [ ]  Q2 [ ]  Q3 [ ]  Q4 [ ]  No Quartile |

|  |  |  |
| --- | --- | --- |
|  | **Details of the Authors from SGTU** |  |
|  | **Author 1** | **Author 2** | **Author 3** | **Author 4** | **Author 5** |
| **Name of the Authors** |  |  |  |  |  |
| **Emp ID**  |  |  |  |  |  |
| **Designation** |  |  |  |  |  |
| **Department** |  |  |  |  |  |
| **Faculty** |  |  |  |  |  |
| **Mobile No.** |  |  |  |  |  |
| **Email ID** |  |  |  |  |  |
|  | **Bank Details** |  |
| **IFSC code** |  |  |  |  |  |
| **A/c No.** |  |  |  |  |  |
| **Bank Name**  |  |  |  |  |  |
| **Bank Address** |  |  |  |  |  |

**Declaration**

All the above information is accurate to the best of my knowledge. If any information given above is found false/misleading, disciplinary action may be taken against me, and an incentive (if any) issued for the publication given above may be recovered from me. Further, I certify that I have not previously received any incentive for the same publication from SGT University.

**Date of Submission:** 31 May 2025

**Signature of the Author/s** \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Verified by Faculty Research Coordinator Recommendation & Signature of the Head**

 **Dean of Faculty**

*(with seal)*

**List of Enclosures:**

[ ]  Copy of published paper showing Author’s name, SGTU affiliation, ISSN no., & publication date

[ ]  Indexing of the Journal (SCOPUS/ WoS/ UGC Care/ PubMed/ ABDC/ NAAS)

[ ]  Quartile proof, if any

[ ]  Copy of Email notification (first page only) of filled Google Form

[ ]  Signed Copy of Student’s Bank Passbook/Cancelled Cheque, if any

**Steps for application and sanction of research incentive for publishing a paper in SCOPUS/ WoS/ UGC Care/ PubMed/ ABDC/ NAAS Journals:**

1. The completed application form and the mentioned enclosures, duly forwarded by the Dean, will be sent to the office of the Research & Development Cell, SGT University.
2. The Research & Development Cell will check the submitted application for its value and recommend it to the competent authority for approval.

**Please note:**

The Dean has to check thoroughly for eligibility and then forward with remarks/ recommendations (according to the current research promotion policy guidelines)

**FOR R&D OFFICE USE ONLY**